

ODL Annual Report - Fiscal Year: 2009

☒ Finalized ☒ Approved

Library: **WRIGHT LIBRARY**

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	<input type="text" value="WRIGHT LIBRARY"/>		
County:	<input type="text" value="OKLAHOMA"/>	Type:	<input type="text" value="BR"/>
Mail Address:	<input type="text" value="2101 EXCHANGE AVE"/>		
Street Address:	<input type="text" value="2101 EXCHANGE AVE"/>		
City:	<input type="text" value="OKLA CITY"/>	Zip:	<input type="text" value="73108-2625"/> <input type="text" value="73108-2625"/> (Street) (Mail)
Phone:	<input type="text" value="405-235-5035"/>	Fax:	<input type="text" value="405-235-8938"/>
Toll Free - 800#:	<input type="text"/>		
Director's Email:	<input type="text" value="wright@metrolibrary.org"/>		
Library's Web Page:	<input type="text" value="www.metrolibrary.org"/>		
Population:	Adult	Juvenile	Total
City:	<input type="text" value="1,426"/>	<input type="text" value="489"/>	<input type="text" value="1,915"/>
County:	<input type="text" value="525,784"/>	<input type="text" value="180,833"/>	<input type="text" value="706,617"/>
County Service Area:	<input type="text" value="718"/> Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>	
		If NO, Describe: <input type="text"/>	

Director/Librarian:

Person Completing:

Number Of Branches: BookMobiles: Other Outlets:

Note:

Total Staff FTE	<input type="text" value="1"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="0.75"/>	Other FTE:	<input type="text" value="0.25"/>
-----------------	--------------------------------	---------	--------------------------------	----------------	-----------------------------------	------------	-----------------------------------

Library Data and Demographics(2)

Square Footage For Library: Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	4,571	4,548	1,715	1,827
Juvenile:	1,859	1,850	408	515
Total Bound:	6,430	6,398	2,123	2,342
Unbound Current Serial Subscriptions (Non Electronic)				
	29.00	28.00	4.00	0.00
Total Printed Materials:	6,459.00	6,426	2,127	2,342
Electronic Materials				
Audio Materials:	648.00	648.00	135.00	35.00
Video Materials:	168.00	168.00	51.00	23.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	68.00	68.00	7.00	0.00
Total Electronic Materials:	68.00	68	7	0

Database Detail:

- Paid by your Library	45
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center,
Dun and Bradstreet, HeritageQuest, Learning
Express, Mitchell Repair (auto), NewsBank,

Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	<input type="text" value="30.00"/>	Total Annual Hours: <input type="text" value="1,560.00"/>
Hours after 5pm M-F:	<input type="text" value="1.50"/>	
Hours Sat, Sun:	<input type="text" value="5.00"/>	
Days Closed for Holidays:	<input type="text" value="6.00"/>	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="10:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:30pm"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="10:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:30pm"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="10:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="5:30pm"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="10:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="3:00pm"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="10:00am"/>	<input type="text" value="1:00pm"/>	<input type="text" value="1:30pm"/>	<input type="text" value="3:00pm"/>	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 30.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Summer Hours Per Week 0.00

Reference/Circulation

☒ Section Finalized Estimated Data?

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="10,203"/>	<input type="text" value="1,851"/>	<input type="text" value="12,054"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

☒ Section Finalized Estimated Data?

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="713"/>	<input type="text" value="270"/>	<input type="text" value="983"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs		Number	Attendance
Summer 6/08 - 8/08	Note: Last Years Program	<input type="text" value="1"/>	<input type="text" value="40"/>
Other programs for children	7/08 - 6/09	<input type="text" value="6"/>	<input type="text" value="294"/>
Programs given for adults	7/08 - 6/09	<input type="text" value="11"/>	<input type="text" value="325"/>
Summer Teens 6/08 - 8/08	Note: Last Years Program	<input type="text" value="1"/>	<input type="text" value="8"/>
Programs given for teens	7/08 - 6/09	<input type="text" value="0"/>	<input type="text" value="0"/>
Total Programs:		<input type="text" value="19"/>	<input type="text" value="667"/>
Program Attendance Per Capita:			<input type="text" value="0.35"/>

Continuing Education/Internet Use

☒ Section Finalized Estimated Data?

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="4"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations? Total
Public Staff: Shared

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits☒ Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$37,253"/>
Director's Current Annual Salary:	<input type="text" value="\$26,692"/>
Director's Hours Per Week:	<input type="text" value="30"/>
Hourly Wage:	<input type="text" value="\$0.00"/>
Salary @ On \$6.5 per hour:	<input type="text" value="\$10,140"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:
Number of Staff Members:

Equipment

☒ Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends
Contact
Name and
Address

Literacy Contact
Name _Phone

Written statement of purpose?

Year last reviewed

Library Staff☒ Section Finalized

Last Update with FY

Library: WRIGHT LIBRARY

Staff Count

2

Total FTE:

1

Name	Title:	Type:	Education	Hours	CE?
DOWDING, AMANDA	Page	Other	Some College	10	Y
FTE: 0.25	Certification:	Certified? N	Level:	Year:	Hired This Year? Y
NICHOLS, LOVINA	Extension Specialist	Librarian	Some College	30	Y
FTE: 0.75	Certification:	Certified? N	Level:	Year:	Hired This Year? N

Board Members

☒ Section Finalized

Last Update with FY 2009 Library: WRIGHT LIBRARY

Total Members: 0

,		Home Phone:	Business Phone:
-			
Position:	Term Ends:		